

**MINUTES
SPECIAL MEETING
UTILITY SERVICE BOARD
JULY 26, 2012**

The Special Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 4:00 PM on Thursday, July 26, 2012.

The meeting was called to order by Chairman Wayne Schuetter.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

Wayne Schuetter – Chairman
Mike Harder – Secretary
Greg A. Krodel – Gas Commissioner
Alex Emmons – Wastewater Commissioner

ALSO PRESENT:

Mike Oeding – Gas & Water Manager
Bud Hauersperger – General Manager
Ashley Kiefer – Office Manager
Renee Kabrick – City Attorney

ABSENT:

Rick Stradtner – Vice Chairman
Doug Schulte – Water Commissioner
Ken Sendelweck – Electric Commissioner
Jerry Schitter – Electric Distribution Manager
Windell Toby – Electric Generation Manager
Ed Hollinden – Wastewater Manager

PLEDGE OF ALLEGIANCE (DVD-00:57)

Chairman Wayne Schuetter led the Pledge of Allegiance.

APPOINTMENT TO WAGE DETERMINATION HEARING (DVD-01:17)

Chairman Schuetter said the Utility Service Board needs to make an appointment to the Wage Determination Committee for the North Water Tower project.

General Manager Bud Hauersperger said he talked to Dave Hurm and Hurm would be willing to be the representative for the Utility Service Board to the Wage Determination Committee.

Greg Krodel made a motion to appoint Dave Hurm to the Wage Determination Committee for the Utility Service Board for the North Water Tower project. Mike Harder seconded the motion. Motion approved, 4-0.

ADDITIONAL INFORMATION ON NORTH WATER TOWER PROJECT (DVD-02:02)

Mike Oeding stated that he has the complete set of plans and specifications for the repairs needed for the North Water Tower. One of the items that came up with the engineers is that they wanted it written into the bid documents to allow for liquidated damages at \$1,000 per day, when normally the City uses \$250 per day.

Oeding wanted to get the Board's opinion on what the amount per day should be for the liquidated damages. He said putting the amount at \$1,000 would most likely only get the reputable contractors to bid on the project and may weed out the contractors who take their time and are not as quick.

Oeding said it is very important that the work be finished by Thanksgiving, so the winter weather does not come into play, otherwise it could take months to get the project finished. He does not want to be without a water tank until spring. Chairman Schuetter said the project plans show a substantial completion date of November 21st and a final completion date of December 21st.

Discussion followed on the liquidated damages amount. Some felt the \$1,000 would limit the amount of contractors who bid on the project and said that \$1,000 was too high. The window to start and complete this project is already very short and penalizing a contractor at \$1,000 per day is steep. It was suggested to double the standard liquidated damages amount to \$500 per day. The Board was also worried about the contractors bidding high to cover possible liquidated damages at \$1,000 per day. Bids will be opened at the Special Utility Service Board meeting on August 13th.

Oeding also stated that there will be two alternates to this bid. One alternate will be a complete, fully functional mixing system. The way the tank works now, water is put into the tank from the bottom and as water is used it is taken from the bottom of the tank. Due to this and the water not being mixed in the tank, some water could be in the tank for a long time. In the interest of better water quality, there are now mixing systems in which the water will be added to the tank via pipes and valves in the middle of the tank and the water will be withdrawn from the bottom of the tank. One of these systems costs approximately \$37,000.

The other alternate bid is a better type of paint. It was pointed out that the Newton Tank had the better paint put on it in 2005 and the paint on that tank is holding up extremely well. Oeding stated that the paint on the Newton tank is not wearing at all.

Oeding assured the Board that emptying the North Water Tower during the repairs would not impact the level of water service, the water pressure, quality of the water, or the amount of the water in the system. In anticipation of this project, the Water Department has tested and practiced this by shutting off that tower to make sure the system could handle the load.

Chairman Schuetter called for a motion on the liquidated damages amount. Alex Emmons made a motion to set the liquidated damages amount at \$500 per day. Greg Krodel seconded the motion. Motion approved, 4-0.

Oeding also mentioned that Midwestern Engineers does not feel that the area around the tank will need to be fully tented when the contractors paint or sandblast. They tested for lead and are well under the allowable amounts so the contractor will not be required to fully tent the area. Midwestern Engineers will leave it up to the specific contractor if they want to tent or not, at their expense.

The timeline on the project will remain the same. Oeding said he would contact Midwestern Engineers and have them change the liquidated damages amount on the bid documents to \$500 per day.

There being no further business to come before the Board, the meeting was adjourned at 4:20PM upon motion by Alex Emmons and second by Greg Krodel. Motion approved 4-0.

The minutes were hereby approved _____ with X without corrections this _____ day of _____, 2012.

Attest: _____
Secretary Chairman